

Government of India
Ministry of Finance
Department of Expenditure
Central Pension Accounting Office
Trikoort II, Bhikaji Cama Place
New Delhi 110 066

CPAO/Tech/Amdt.-Sch.Book/2014-15 / 720


dated: 14.11.2014

OFFICE MEMORANDUM

Reference is invited to Correction Slip No.22 dated-10.11.2014 issued to facilitate acceptance of digital life certificate based on Aadhaar Biometric Authentication. The detailed process off getting digital life certificate issued for pensioners to be followed by banks and pensioners is hereby enclosed for necessary guidance.

2. This issues with the approval of the competent authority.

Encl: 1. Correction Slip No.22 dated-10.11.2014
2. Process of digital life certificate issued for Pensioners.


(Vijay Singh)
Sr. Accounts Officer (Tech)

To,
Heads of CPPC of all banks
Heads of Government Business Division of all banks

Copy forwarded to:-

1. All Ministries/ Department of the Govt. of India.
2. The Finance Secretaries of all States and Union Territories Govt. and Administration.
3. The C & AG of India, Bahadur Shah Zafar Marg, New Delhi
4. The Controller General of Accounts, M/o Finance, D/o Expenditure, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
5. The Chief Accountant, Reserve Bank of India, Central Office, D/o Govt. & Bank Accounts Opp. Central Railway Station, Byculla, Mumbai-400 008
6. The Joint Director Finance (Accounts), Railway Board, New Delhi.
7. The Controller General of Defence Accounts, West Block -V, R.K. Puram, New Delhi
8. The Dy. Director General (PAF) Room No. 405, Dak Bhawan, New Delhi.
9. The Dy. Director (Accounts), Department of Telecommunications, Room No.705, Sanchar Bhawan, 20, Ashoka Road, New Delhi
10. The Dy. Secretary (Pension), M/o Defence, South Block, New Delhi.
11. The Dy. Director (P), Deptt. of Pension & P.W., 3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
12. The Dy. Director of Audit, Central Revenue, AGCR Building, New Delhi
13. National Institute of Management & Accounts, Ayudhpath, Meerut.
14. The Director of Accounts, Cabinet Secretariat, East Block IX, R.K. Puram, New Delhi
15. CCAs/CAs/Dy. CAs of all Ministries/ Department of Govt. of India.
16. All Officers/Sections in the Office (CPAO, New Delhi)
17. All C.G.M/ G.M. of all authorized Banks.

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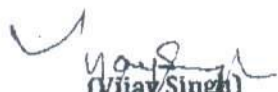
dated: 10.11.2014

Amendment to the Scheme for Payment of Pensions to Central Government Civil Pensioners by Authorized Banks (Fourth Edition, 3rd December, 2004)

Correction Slip-22

Addition under Para 15.2 as S.No. (xiii)

(xiii) A life Certificate issued online by a Government Agency as a result of Aadhaar Biometric Authentication will also be accepted as a valid certificate. This document may be accessed through a Website (to be notified separately) by the Pension Disbursing Agency without insisting either on personal appearance of the pensioner or Life certificate by the competent authority referred above


(Vijay Singh)
Sr. Accounts Officer (Tech)

**Authority:- Approval of Controller General of Accounts in file No. 1(7)/CPAO
Scheme Booklet/ 4th Edition/2005/TA on date 10.11.2014.**

Process of getting digital life certificate issued for Pensioners

Step 1 : Pensioner needs to have an Aadhaar number for getting digital Life certificate issued.

Step 2 : Pensioner needs to enrol and biometrically authenticate himself/herself using one of the following methods

- a) Download application prepared for generating digital life certificate from jeevanpramaan.gov.in on any Android Tablet/Smartphone or Windows PC. Procure a low cost finger print scanner/iris scanner from the market and plug it on USB port of the Tablet/Smartphone/PC. Using the above application, Pensioner will be able to enrol and bio-metrically authenticate in real time from the comfort of their homes by giving his/her Aadhaar number and other details related to their pension bank account.
- b) Pensioner can visit a nearby CSC center, Bank Branch or any Government office whose details are provided under "locate center" on jeevanpramaan.gov.in and bio-metrically authenticate in real time by giving his/her Aadhaar number and other pension details related to their pension bank account.
- c) If the pensioner is already enrolled on the system, next time he gives his Aadhaar number, he would only be required to authenticate his bio-metric for updating date of his digital life certificate.

Step 3 : After successful submission of digital life certificate, pensioner will be sent a sms on his/her mobile giving the transaction id. Pensioner will be able to download computer generated life certificate from jeevanpramaan.gov.in using this transaction id for their records.

Step 4 : Bank Branch can be informed about submission of your digital life certificate in one of the following ways

- a) Bank can login on jeevanparmaan.gov.in and can search manually for Pensioner's life certificate either by giving Aadhaar number, Bank Account number or Transaction Id
- b) Core Banking Systems of Banks will be able to automatically download life certificate details from the digital life registration repository and update life status in Pensioner's bank account.
- c) Pensioner's digital Life certificate can be sent to respective branch of the Bank by sending an email or forwarding the link through sms to download life certificate from the website.

Reminders through sms will be sent to the pensioners enrolled on jeevanpramaan.gov.in for timely submission of their digital life certificates.